

Toolangi PRIMARY SCHOOL

Yard Duty and Supervision (for parents and students)



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Policy Name	Yard Duty and Supervision (for parents and students)	Approved	Thursday 6 May 2021
Responsibility	Sally Herbert	Review Date	May 2021

Toolangi Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in Toolangi Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8.45am After school, staff supervise until 3.45pm. . Students on school grounds outside these times will not be supervised

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practice).

- Toolangi Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:
- camps and excursions
- First Aid
- grounds management and tree maintenance
- student private property.

School staff, parents and students are encouraged to speak to our principal, if you have any concerns about potential risks at our school, or our duty of care obligations

Evaluation

This policy will be reviewed annually by the School Council to confirm/enhance internal control procedures. Proposed amendments to this policy will be discussed with Administration Staff, and School Council

Certification

This policy was ratified by the School Council on Thursday 6 May 2021

Signed.....
PRINCIPAL

Signed.....
SCHOOL COUNCIL PRESIDENT