

BEHAVIOUR MANAGEMENT POLICY

AIMS

Toolangi Primary School's behaviour management policy aims to:

- To provide a happy, positive learning environment.
- To help students reach their full potential.
- To provide a physically and emotionally safe environment.
- To encourage students to accept responsibility for their own behaviour – choose the behaviour – choose the consequence.
- To ensure rules are applied consistently, fairly, consequentially and reviewed regularly.
- To enable teachers to teach in a purposeful and non-disruptive environment.
- Establish procedures so that conflicts can be resolved in a positive non-violent manner.

RATIONALE

The school's Behaviour Management Policy works in conjunction with our school values of

- Respect
- Responsibility
- Integrity and
- Understanding

We aim to provide a positive environment in which each child is respected and his/her right to learn is encouraged and protected.

The discipline procedure provides consistent, logical, clear rules and consequences made familiar to all involved. The support of parents, teachers and children is needed to ensure the development of self-disciplined students

The following principles underpin Toolangi Primary School's approach to managing student behaviour:

- **Consistency.**
All staff embrace the policy and implement it as it is written. Staff follow the procedures so that issues of fairness and equity are minimised.
- **Process.**
The children learn a framework within which they can work. Children can see a logical progression and a relationship between their behaviour and the consequences.

- **Counsel.**
It is unfair to punish a child for infringing the rules without offering a means for the child to address the situation and assimilate strategies that will help them overcome similar situations in the future. Counselling must be offered at the point of error or conflict.
- **Responsibility.** Children are responsible for their behaviour and need to accept this. The first step in changing the behaviour is an understanding that if they choose the behaviour, they are also choosing to accept the consequences of the behaviour.
- **Relationships.** It is recognised that positive working relationships between the students and staff is essential for mutual respect in the school community.

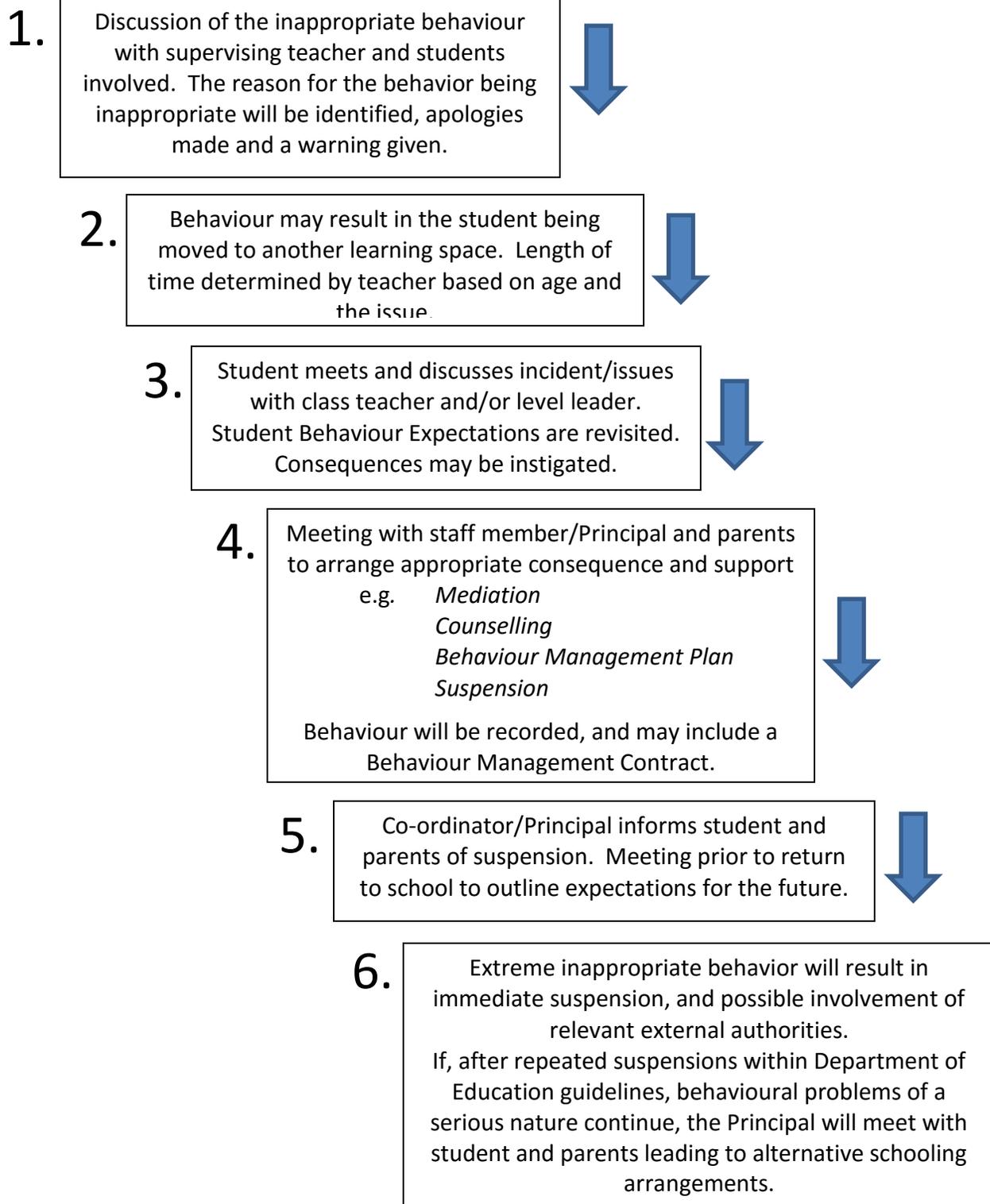
Toolangi Primary school explicitly prohibits use of corporal punishment.

Rights and Responsibilities

<p><i>Students have the RIGHT to:</i></p> <ul style="list-style-type: none"> • Learn in a purposeful and supportive environment. • Work and play in a safe, secure, friendly and clean environment. • Respect, courtesy and honesty. • Equal treatment regardless of race, gender of physical ability. • Interact with others in an atmosphere free from harassment and bullying. • Express themselves. 	<p><i>Students have the RESPONSIBILITY to:</i></p> <ul style="list-style-type: none"> • Display respectful, courteous and honest behaviour. • Ensure that their behaviour is not disruptive to the learning of others. • Ensure that the school environment is kept neat, tidy and secure. • Ensure that they are punctual, polite, prepared and display a positive manner. • Behave in a way that protects the safety and well-being of others. • Ensure their behaviour does not intimidate others.
<p><i>Staff have the RIGHT to:</i></p> <ul style="list-style-type: none"> • Respect, courtesy and honesty. • Teach in a safe, secure and clean environment. • Teach in a purposeful and non-disruptive environment. • Cooperation and support from parents in matters relating to their children’s education. • To be the first point of contact if there is an issue or concern with one of their students 	<p><i>Staff have the RESPONSIBILITY to:</i></p> <ul style="list-style-type: none"> • Model respectful, courteous and honest behaviour. • Ensure that the school environment is kept neat, tidy and secure. • Establish positive relationships with students. • Ensure good organisation and planning. • Report student progress to parents. • Be vigilant about bullying and ensure all are aware of the school’s policy.
<p><i>Parents have the RIGHT to:</i></p> <ul style="list-style-type: none"> • Respect, courtesy and honesty. • Be informed of curriculum material, behaviour management procedures and decisions affecting their child’s health and welfare. • Be informed of their child’s progress. • Be heard in an appropriate forum on matters related to the rights of their child. • Expect that bullying will be dealt with. • Cooperation and support from teachers in matters relating to their child’s education. 	<p><i>Parents have the RESPONSIBILITY to:</i></p> <ul style="list-style-type: none"> • Model respectful, courteous and honest behaviour. • Ensure that their child attends school. • Support the school in implementing behaviour management strategies, in relation to their own child. • Support the school in providing a meaningful and adequate education for their children.

BEHAVIOUR MANAGEMENT PROCESS

The following Behaviour Management process will be followed. Depending on the severity of the behavior, the process may commence at any of the following six stages. In some cases, the process may be sequential.



SUSPENSION – General Information

Suspension is a serious disciplinary measure and should only be used when other measures have not produced a satisfactory response.

Suspension should be used for the shortest time necessary. The maximum period of time a student can be suspended consecutively is five school days. 'School days', as referred to in this document, does not include weekends, public holidays or school holidays. A student cannot be suspended for more than fifteen school days in a school year, unless approval is sought from the Regional Director. However, a student may be suspended for a further period (not exceeding five school days) pending the Principal's decision whether to expel a student.

For further information:

- School Policy & Advisory Guidelines: Suspensions
<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/suspensions.aspx>

EXPULSION – General Information

The school Principal has the authority to permanently exclude a student from his or her school according to the Department of Education and Early Childhood Development's procedures. This power cannot be delegated to any other person at the school level.

Permanent expulsion from a school is the most extreme sanction open to a Principal. Except in the most unusual and extreme circumstances, it will only be used after all other relevant forms of behavior management outlined in the engagement guidelines have been exhausted.

For further information:

- School Policy & Advisory Guidelines: Expulsions
<http://www.education.vic.gov.au/school/principals/spag/participation/Pages/expulsions.aspx>

This policy will be revised during the life of the School strategic Plan; 2013 - 2017